



Dear Orchestra Parents:

Welcome to the 2011-2012 school year. It promises to be another exciting year for the Orchestra. For those of you that were with us last year, welcome back. For those that new, welcome. Each of you is an integral part of the Orchestra family. We will strive to keep parents well informed of all the activities associated with the group over the course of the year. This year one of our improvement goals is to keep the orchestra's website (www.bloomingtonorchestra.org) up to date with important orchestra information. We want to utilize the website to help communication flow and streamline some of your beginning of the school paperwork.

Those that were with us last year know that your students are involved in one of the great orchestra programs in the county. Studies indicate that students involved in music activities do better in their academic classes and score well on standardized tests such as college placement exams. The skills they develop in this orchestra program will last far beyond high school and have an excellent chance of giving them a leg up in whatever career fields that they choose.

As you know the Orchestra program is a rather expensive endeavor and the school budgets do not cover the entire cost of the program. This is the sad reality of high school co-curricular activities these days. The fact is that the historical cost of the program is \$12,500 above what the school provides the program. These costs cover only the basics such as; music, larger instruments, concert fees, awards etc. Personal items such as uniforms and entry fees for All-State and Solo and Ensemble performances are not even part of this figure.

As you can imagine making the Bloomington Orchestra program prosper and be effective for ALL our students, we need significant outside financial support. Traditionally, we accomplish this in a variety of ways.

Mandatory:

- Each family must pay a \$50 Material Fee to cover the very basics things like music, folders, technique books, and miscellaneous orchestra supplies.
- Each student must also purchase a uniform with garment bag and an orchestra t-shirt. Generally speaking, the uniform and garment bag is a one-time purchase for the duration of your student's high school career, but growth may require a swap out of uniform over the course of the four years.
- We have quite a number of gently used items that have been sold back available on first-come, first-served basis for a reduced price.

- Returning students, please try on your uniforms to make sure they still fit. If not, I will be in orchestra class on Tuesday, August 30 to “swap” from the inventory we have available. This will be at no cost to the student, but it is important that the student bring in their outgrown uniform items that day. These items **must be clean**.
- Orchestra t-shirts are an annual expense (typically \$10).

Incentive to complete these mandatory items in a timely fashion:

If the Material Fee is paid and the start of school paperwork is filled out on line or turned in by Friday, September 2, you will receive one orchestra t-shirt FREE! (Note: orchestra t-shirts are a required item for students to wear on concert days as a way to promote that evening’s concert.)

Optional but highly encouraged: Become an Orchestra Booster. Above your \$50 Material Fee, you can become a Booster at three levels. Each Level comes with some rewards.

Silver Level: \$25 Includes acknowledgement in the Concert Program and 8 coupons for concessions at the Concert Bake Sales.

Gold Level: \$50 Includes Silver benefits plus AND a ¼ page message in Spring Concert program.

Platinum Level: \$75 or more includes Gold benefits plus a ticket to the End of Year Awards Banquet.

Thank you in advance to helping with the business aspect of the program. Your assistance will be a significant part of making this a very successful Orchestra year.

Holly Schapiro

Booster Club President

2011-2012 Bloomingdale Orchestra Handbook

SuLing Chau Caballero, Director

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Handouts

1. Important Dates
2. Anticipated Expenses
3. Program Ad Form

Forms

Items 1-4 will be on a single page “back to school” form OR PREFERABLY this form can be completed on-line at the www.bloomingdaleorchestra.org website. These forms must be completed by Friday, September 2, 2011 for a grade. Student/Parent profile

1. Student/parent profile
2. Handbook Agreement form
3. Booster Membership Form
4. Photo and Video Permission Form
5. Medical Release Form (must be notarized, therefore cannot be completed on line)

I. Bloomingdale Orchestra Mission Statement

The goal of the Bloomingdale Orchestra is to create a performance group that will engage in all aspects of a comprehensive music education. This will include reinforcing proper technique, learning music theory and history, and fostering camaraderie among all of the students within the music department. We will continue to maintain a tradition of excellence by adhering to our performance goals and utilizing our music skills to become positive role models in the community.

II. Expectations for Orchestra Members

- Make a genuine effort to learn and improve daily.
- Take care of all equipment, uniforms and facilities.
- Be honest and fair with others.
- Be responsible and assume the consequences of your actions or inactions.
- Attend regularly and be on time, and account for your absences in advance.
- Be clean, neat and presentable (including appropriate hairstyles and piercings.)

III. Expectations for the Director

- Provide the group with a music education as it relates to performance and listening.
- Plan each day's assignment and encourage daily progress of the entire orchestra.
- Assess each member's musical and technical progress and suggest pedagogical and musical ideas for improvement.
- Grade the progress of each member, including some or all of the following: rehearsals (during and after school), performances, playing tests, and any outside work that will benefit the program and the students.
- Separate/dismiss students who are not contributing to the program due to poor attitude or lack of improvement.

IV. Best Practices

1. "The Bloomingdale orchestra will be only as good as my attitude and my contribution."
2. Believe that only your best is good enough.
3. Be humble in your success: demonstrate class in all situations.
4. Demonstrate enthusiasm for learning, working, and contributing.
5. Exhibit exuberance for practice and understand the need for repetition.
6. Strive to be the first to arrive for rehearsals.
7. Be one of those students who is always available to help.
8. Maintain eye contact with the instructor.
9. When you experience failure, analyze it and make a plan to improve and succeed the next time.

V. Communication

Letters and e-mail notices will be sent home to keep parents and students up-to-date on the many events taking place in our orchestra program. Students are expected to deliver hardcopy notices to their parents to ensure the proper flow of information. Email is the most effective way for me to communicate. Parents: please include your household's preferred e-mail address on the Student/Parent Profile section of the single page "back to school" form. There will be a place to provide an alternate email address for your student or a second parent's email address. The orchestra website (www.bloomingtonorchestra.org), which is the preferred method for completion of the "back to school" form, is a useful resource for parents and students, as it contains all of the important information regarding our program and is updated on a regular basis.

Most orchestra events are planned months ahead of time, and very little deviation will be made from that schedule. Every effort will be made to notify students and their families of changes to the calendar at least two weeks prior to the event.

Please feel free to contact me via e-mail (suling.caballero@sdhc.k12.fl.us) at any time if you have a question or concern. Non-curriculum based questions can be answered by parents on our booster board. See the "Boosters" section of this handbook for a list of those parents.

VI. Attendance

Membership in the Bloomingdale Orchestra automatically includes mandatory attendance at all rehearsals, sectionals, lectures, lessons, and performances. Absence due to serious illness, medical emergencies, or a death in the family will be excused. However, Mrs. Caballero should be given prior notice and it will be the student's responsibility to request makeup work to offset points lost. The music department has adopted the "Request to be excused from an event" form to be used to notify the directors. An unexcused absence would likely result in the drop of at least one letter grade. All activities scheduled on the calendar are a part of the curriculum. When a student joins the program, he/she is expected to perform with the group. Remember, the other members are counting on YOU. Specific arrangements must be made in advance with the director in the event of conflicts with **other school activities**.

The orchestra calendar is distributed to all members as well as posted in the Orchestra Room and at www.bloomingtonorchestra.org. Major performances of the year are listed on this calendar: however, changes are possible. For this reason, **monthly update calendars** will be provided. **It is a STUDENT responsibility to stay aware of orchestra calendar activities.**

VII. Grades

Edline is the grade book software for Bloomingdale High School. The Director's goal is to update Edline every Friday. However, parents may email the director at anytime for questions or concerns about student's grade or progress.

1. Daily Participation and Rehearsals

Students will earn an “A” when they consistently exhibit interest in his/her personal development and improvement of his/her particular instrument section. They should also show independence and resourcefulness in enhancing rehearsal and performance procedures. Factors contributing to excellent participation grades include: motivation/attitude (including reaction to criticism, etc.) rehearsal readiness; attendance; and preparedness. Class participation grades will be assigned on a weekly basis for a total of 25 points (5 points per day). For chamber orchestra members, participation in component groups is also included in their orchestra grade.

Points will be deducted from the student’s grades for the following infractions:

- Lack of materials (i.e. instrument not in working order, music, etc.)(5 points)
- Not playing to potential (varies)
- Not being ready to play in a timely fashion (2 points)
- Not stopping with the conductor (3 points)
- Failure to be in the proper place, on time to perform (2 points)

2. Musical Development/Playing Tests

Students will earn an “A” when they consistently demonstrate outstanding progress in principles of good musicianship including tone quality (beauty, control), technique (articulation, precision, and facility) rhythmic accuracy, expressiveness (phrasing and style), and balance (dynamics- personal, ensemble and sectional). Playing tests will be based on scores from the director’s evaluations and will be given at least once each grading period. Students may refer to the following as a general assessment guide:

- An “A” performance:
 - Intonation is accurate throughout in all ranges and registers.
 - No rhythmic errors. Overall, an accurate performance.
 - Tempo is accurate and consistent with the printed tempo markings.
 - Tone is full, rich and characteristic of the tone quality of the instrument in all ranges and registers.
- A “B” performance:
 - Intonation is accurate, but student fails to adjust on isolated pitches yet demonstrates minimal intonation difficulties.
 - A few incorrect rhythmic figures. Includes short, continuous sections of rhythmic imprecision.
 - Tempo approaches the printed tempo markings, yet the performed tempo does not detract significantly from the performance.
 - Tone is of a characteristic tone quality in most ranges, but distorts occasionally in some passages.

- A “C” performance:
 - Intonation is mostly accurate, but includes out of tune notes. The student does not adjust problem pitches to an acceptable standard of intonation.
 - Some wrong rhythmic figures. Includes short, continuous sections of rhythmic imprecision.
 - Tempo is different from the printed tempo marking, resulting in inappropriate tempo for the selection, yet remains consistent.
 - Tone exhibits some flaws in production, i.e. a slightly thin or unfocused sound.
- A “D” performance:
 - Intonation exhibits a basic sense of intonation, yet has significant problems. Student makes no apparent attempt at adjustment of problem pitches.
 - Many wrong rhythmic figures that detracted from overall performance. Student was unable to complete the passage.
 - Tempo is inconsistent, i.e., rushing, dragging, or inaccurate tempo changes.
 - Tone has several major flaws in basic production. Consistently thin unfocused sound.
- An “F” performance:
 - Intonation is not accurate. Student’s performance is continuously out of tune.
 - Significant number of rhythmic errors: whole sections incorrectly performed.
 - Tempo is not accurate or consistent.
 - Tone is not a quality characteristic of the instrument.

3. Large Group Performance (Concerts)

Students will earn an “A” if they arrive at the scheduled call time, dress appropriately, perform according to his/her ability, and stay after the performance to help clean up. Each section and class will be assigned specific concert clean-up duty. Points awarded for each concert performance total 100 points. Orchestra is a performance-based class. The work we do every day in class is preparation for the final product, which is our performance of the music we learned. Most of our performances and activities take place after school hours and are considered to be co-curricular (required), not extra-curricular (optional). Students are expected to attend all orchestra performances. Required performances for 2011-2012 are:

- Fall Concert Tuesday, October 18**
- District MPA November 17-18 (Thursday- Friday)**
- Winter Concert Monday, December 12**
- Solo & Ensemble Concert Monday, February 13**
- Spring Concert Thursday, May 17**

Points will be deducted from student grades for the following infractions:

- Unexcused absence (100 points)
- Unexcused tardiness (10 points)

- Inappropriate dress (15 points)
- Inappropriate concert etiquette (20 points)
- Being unprepared/not playing to potential (20 points)
- Leaving without helping to clean up (10 points)

4. Guest Artist Activities (sectionals & chamber music coaching sessions)

Students will earn an “A” when they arrive on time, perform to his/her ability, and participate in a positive manner. The same standards listed for concerts will apply during these sessions.

Individual improvement is key to the improvement of the entire group. In order to achieve this goal, orchestra members are expected to participate in sectionals and chamber music coaching sessions run by fellow orchestra students and guest artists. These sessions are intended to provide more individual accountability than is possible in large group rehearsals/performances. Preparation for and performance at these sessions are considered mandatory and will be figured into grades.

5. Extra Credit Opportunities

It is impossible for an individual student to make up the time spent in group rehearsal. Extra playing tests on the material covered in missed rehearsals may, at times, be required to offset time missed due to absence. However, the most effective way for orchestra members to recoup points lost is to request extra-credit points to be applied toward the event(s) missed when they participate in outside activities listed below. These activities must be pre-approved by the director.

Examples of extra credit opportunities are:

1. Attending a summer music camp
2. Private lessons
3. Private lessons
4. Audition for All-State
5. Acceptance and participation in All-State
6. Audition for Patel Conservatory Orchestras
7. Acceptance and participation in Patel Conservatory or Tampa Metropolitan Youth orchestras
8. Submit a master musician portfolio
9. American String Teacher Association’s performance certificate
10. Participation in Solo & Ensemble
11. Participation in State Solo & Ensemble
12. Solo/Ensemble performance for outreach event
13. Audition for All-County
14. Acceptance and participation in All-county
15. Outstanding effort noted by director
16. Outstanding improvement noted by director
17. Service to the Orchestra (Non- officer)
 - Copying music

- Assisting officers with library work
- Volunteering with middle school programs

It is the student's responsibility to communicate with his/her Director to receive any extra credit points earned. No communication on the student's part means the students will not receive any extra credit.

6. Artistic Probation

Each member of the orchestra is responsible for growing artistically and meeting the requirements of the program. A student will automatically be placed on artistic probation when his/her orchestra grade reaches a 'C'. This grade is usually achieved because the student has not shown consistent musical development (i.e. poor scores on playing tests) and/or fulfilled his/her duties to the group. (i.e. excessive absences from rehearsals, any unexcused absence from a performance.) Once placed on probation, students will have one semester to show improvement. Depending on the nature of the situation, the student may also be moved to non-performance status. After this period, the director will make a recommendation to the Administration as to whether the student has shown sufficient improvement to be fully reinstated, face further correction, or be removed from the program.

7. Honors Orchestra

Upperclassmen (11th and 12th graders) are eligible to receive honors credit for enrollment in their music classes. Students receive the credit by preparing a portfolio consisting of recorded individual performances, music theory assignments and other music directed activities. Students wishing to enroll are expected to fulfill the requirements on their own with minimal supervision from the directors. Honors portfolios are due at the end of each nine-week grading period.

VIII. The Music Facility

All orchestra members are to assist in keeping the music facility clean and neat. Practice spaces are to be used for practice only. The music libraries are also private and are to be used only by orchestra officers, or as a practice space when authorized by the director.

1. The orchestra room will be open before or after school for approximately 20 minutes.
2. Personal items left in the music wing will be removed without warning.
3. Textbooks should not be left behind at any time.
4. Neither the school nor the director will be responsible for personal items stolen.

Students will not consume food, drink or gum in the music wing without a director's permission.

IX. Material Fees

The Bloomingdale Orchestra Material fee is \$50. Each orchestra family is required to pay this fee, which helps provide students with a music folder, a technique book, performance music, and miscellaneous orchestra supplies. This material fee will defray only a portion of the orchestra's operating costs.

X. Music and Folders

All orchestra members are to show respect for the music that has been issued. This music should be taken home for practice, but every effort must be made to ensure that the music is at every rehearsal. Many folders will be shared for performances and rehearsals, but each student will be issued their own folder of the music for practice. Music must not be “stuffed” in the folder, bent or otherwise mutilated. All students are responsible for the notation of all bowings and fingerings in their part, as well as measure numbers and other musical cues that will ensure the best performance of the music. It is the responsibility of each member to maintain his/her folder. In the event that a part has been lost, contact a student assistant or section librarian for a replacement copy. This must be done OUTSIDE of class time so that rehearsal interruptions are kept to a minimum. Students will be assessed a fine for any and all lost materials.

XI. Instrument Cleaning and Maintenance

It is the responsibility of every orchestra member to clean his/her own instrument (especially school-owned instruments) monthly or as often as needed. Students and parents should seek out a professional repairman for individually owned instruments. Do not attempt repairs on your own without proper guidance.

- Instruments should be wiped clean of any rosin after each playing.
- Bows should be kept in good working order by loosening the hair before storing the instrument.
- Bows need a full set of bow hair and will need rehairing from time to time.
- Instrument bridges should be checked for straightness daily.
- Strings should ideally be replaced every six months (violin and viola) or every year (cello and bass). Each brand will affect your instrument differently. In order to get the most out of your instrument, avoid purchasing budget label strings.
- All violinists and violists must have a quality shoulder rest. Cellists and bassists must have a rock stop. It is strongly suggested that you LABEL all of your equipment and accessories.
- All string players must have their own rosin. Please use quality brands such as Hill, Berardel, or Moytra Gold (violin, viola and cello) or Pop’s (bass). These can be purchased online at companies such as Shar Music Company ([www. Sharmusic.com](http://www.Sharmusic.com)) or Southwest Strings (www.swstrings.com) or, through local vendors such as Music Showcase and Roydon’s.

XII. School-Owned Instruments

The director issues instruments for the school year as well as for the summer months on a first-come, first-serve basis. At the time of issue, the member will pay a rental fee (\$42.80) for the school year. Payments for school instrument rentals should be made to Bloomingdale High School. The contract signed at the time of issue states that the rental fee does not relieve the student of the responsibility of caring for the instrument. The student will be financially responsible for any damages or loss incurred during the rental period. All school-owned instrument repairs must be done with the director’s approval.

XIII. Performance Attire

Bloomington High School is renowned as an example of the highest quality in a music program. Part of what makes us superior is the professional manner in which we present ourselves. All students must have a uniform.

1. Formal Attire

Ladies- The ladies' uniforms are from Formal Fashions, and consist of a ¾ sleeve black uniform dress. The dress is made of a machine washable, knit material and is wrinkle resistant. Each uniform costs \$70.00 (with an additional fee for plus sizes). The uniform is yours to keep. Ladies will also need black hose and black close-toed dress shoes. Jewelry is limited to small ear studs or one small necklace.

Gentlemen- Men's uniforms are from Formal Fashions. Each tuxedo will consist of a shirt, pants, vest, and bow tie for \$70.00. Symphony and Chamber men will be required to purchase a tux jacket for an additional \$70.00. Men are required to have black socks and black dress shoes.

There is a buy-back program for the formal attire. We have some gently used uniforms available for purchase at a reduced price. They are available on a first come first serve basis. See the website for our buy-back policy.

Ladies

1. ¾ sleeve black uniform dress
2. Black hose
3. Black close-toed dress shoes with no more than a moderate heel.

Gentleman

1. Black tuxedo pants
2. White tuxedo shirt
3. Black vest and bow tie
4. Black dress shoes and black socks
5. Black tuxedo coat (*Chamber and Symphony only*)

All students purchasing uniforms for the first time will be required to purchase garment bags for \$15.00. Returning students may choose to buy the garment bag for \$20.00.

2. Casual Performance Attire

Students must purchase an orchestra shirt for less formal performances throughout the year as well as for other group-related travel activities. Students must have a pair of khaki pants and school appropriate shoes to wear with the orchestra shirt.

3. Orchestra shirts will be worn on all concert days. Remember if your material fee is paid by Friday, September 2nd, your shirt is free. After that date, they will be \$10.00.
4. Performance Appearance Policies

- When members appear in public in their performance attire, they will wear all pieces of their uniform properly. This holds true for the entire time they are in the public eye.
- Ladies and gentleman will appear well-groomed. Hair will be kept in a manner that will not be considered a distraction to others or to the music. This includes brushed hair that is not too big/long/bushy and no facial stubble. Long nails are unacceptable for all string players as it hinders your ability to perform properly.
- Inspections will be done prior to each performance and on our picture day. Failure to comply may result in performance privileges being temporarily revoked and will result in a lower grade for the performance.

XIV. Rehearsal Etiquette

1. "To be early is to be on time. To be on time is to be late!"
2. Respect, courtesy, and attentiveness- no talking when a director is on the podium. Moreover, be attentive even when instruction is being given to another section: it may pertain to you later.
3. Immediately arrange music in proper order as indicated either by the director or on the board.
4. Have your pencil with you, preferably on your stand.
5. Have all mutes, rosin, etc. at the beginning of each rehearsal.
6. Remain focused even when you don't feel like it.
7. Put your instrument, music, stand and chair away properly at the end of every rehearsal.

XV. Individual Practice Tips

1. Practice on a regular basis in a quiet space. Keep the same time and place in your schedule.
2. Sit on the front $\frac{1}{4}$ of your chair with good posture. Practice while standing occasionally.
3. Practice the music you CANNOT play. Begin slowly with a metronome, and gradually work the trouble spots up to the proper tempo.
4. Play for a friend or family member once a week.
5. If you simply cannot work something out, ASK FOR HELP!

XVI. Orchestra Awards

Awards are given for loyalty, dependability, and outstanding contributions to the program. Participation in district and/or state solo & ensemble performance assessments, All-State Orchestra, All-County Orchestra will be recognized. Officers will also receive special recognition.

1. **Bev Sutherland Award**
This award is given to the most outstanding member of the orchestra in terms of individual musicianship, ensemble participation, and group leadership. This person is a leader in all areas. The award is reserved for seniors.
2. **Scott Rudes Award**
This award is given to the orchestra member who shows significant improvement in terms of individual musicianship, ensemble participation, and group leadership. This person is a leader in all areas. The award is reserved for juniors.

3. Outstanding Service

This award is given in recognition of service to the group or director. It is awarded to members who go above and beyond the average contribution through, for example, helping move equipment without being asked, or doing anything else that needs to be done. It may be given to students from all grade levels.

4. Outstanding Musicianship

This award is given in recognition of superior musical contribution to the group through solo performance, section leadership, and/or dependability in relation to individual musical performance. It may be given to students from all grade levels.

5. Notable Improvement

This award is given to any musician who makes great strides on his/her instrument during the year, and one who shows intense dedication to becoming a better musician through individual practice. This is a student who makes the group better because he/she works hard to improve every day. The award may be given to students from all grade levels.

XVI. Ensemble/Academic Classes

My teaching schedule:

- 1st Period- AP Music Theory

This class is open to all music students in grades 10-12. AP Music Theory is designed to teach students the mechanics of music: primarily composition; score analysis; ear-training; and sight-singing.

- 2nd Period- Planning

- 3rd Period- Freshman Orchestra

The Freshman Orchestra is comprised of all incoming freshman. This class sets the foundation for more advanced classes. Freshman orchestra members work on honing basic techniques, theory and sight-singing.

- 4th Period- Lunch

- 5th Period- Symphony Orchestra

Symphony Orchestra is an advanced orchestra class. Students must audition to become a member of this class. Symphony members focus their efforts upon learning standard orchestral repertoire in both the full and string orchestra setting.

- 6th Period- Symphonic Band Co-teach

- 7th Period- Concert Orchestra

This orchestra is comprised of students in the 10th, 11th, and 12th grade who are preparing for more advanced repertoire. They concentrate on building sound production, reinforcing basic technique and sight-reading skills.

- 8th Period- Chamber Orchestra

Chamber Orchestra is the premiere string group at Bloomingdale. Its members are highly dedicated string players who must audition for the class. They focus on building their skills in

both large and small ensembles. They show their facility in music theory and sight-reading and work at an accelerated pace. They are also members of the Symphony Orchestra. Chamber members are often asked to perform at several events both on and off campus.

XVIII. Orchestra Boosters Organization

The Bloomingdale Orchestra Boosters is a parent group whose mission is to support the orchestra logistically and financially. They arrange fundraisers, manage our cash flow, help provide music and supplies, and assist the director in organizing events. The school district provides only \$700 a year to fund our program- far short of the funds needed. Therefore, the orchestra boosters provide a variety of fundraisers to support the orchestra program, and also enable the students to earn money towards their orchestra related costs.

The booster organization is comprised of an executive board, committee chairs, and general membership. General booster meetings will take place once a grading period. Please join us for our 1st meeting which will be held on **Tuesday, September 13th at 7:00PM** in the orchestra room.

We strongly encourage all orchestra parents to be involved in this wonderful organization by establishing a Boosters membership. Enrollment for Boosters Membership can be done by completing the Boosters Membership section of the "back to school" form. For more information on the Boosters Organization see the President's welcome letter which will be provided to students and posted on the website. That letter will define among other things, Boosters levels and benefits and benefits that come with each level.

2011-2012 Bloomingdale Orchestra Boosters

1. Executive Board
 - President- Holly Schapiro (bloomingdale.orchestra@gmail.com)
 - Vice-President- Suzy Watts (suzy@dbsox.com)
 - Secretary- Debbie Brown (itsarainbow2@msn.com)
 - Treasurer- Eveline Zajac (ezajac@tampabay.rr.com)

2. Committee Chairs
 - a. Spring Trip-*Vacant*
 - Music Department Spring Trip- The annual music department spring trip is offered both as a means of musical assessment at the national level and also as a reward to the students for their hard work and dedication to the music program. This year's trip will be to Gatlinburg, TN. from April 19-22. Parent volunteers are needed to monitor student and chaperone trip accounts, collect forms, and assist with luggage check-in.

 - b. Fundraisers
 - Red Wheel Cheesecake - (Sept. 1-11) *Vacant*
A parent is needed to collect forms and submit sales totals to the band fundraising coordinator and orchestra booster treasurer.

- Yankee Candle- (Sept.23- Oct.10) Doreen Tucker
 - Program Ads- SuLing Caballero
 - Bake Sale- *Vacant*
 - Sentry Event Ushering- Warren Smith
 - Scrapbook Crop Day- *Vacant*
- c. Specialty/Events
- Chaperones- Leslie Pedigo
 - Uniforms- Holly Schapiro
 - Back to School Bash- *Vacant*
 - End of the Year Banquet- Suzanne Edwards and Patricia Smith

IXX. Music Department Policy

1. Maintain a consistent standard of acceptable behavior **AT ALL TIMES**.
2. Never publicly or privately degrade the image of the Music Department **IN ANY WAY**.
3. Promote goodwill and friendships throughout the Music Department.
4. Maintain an attitude of total cooperation with the officers, section leaders, and staff.
5. Always strive for the highest!!!
6. Understand the attendance policies and the consequences for not following procedure for absences (work and testing are NOT excused absences).

Violation of any of the handbook policies or procedures may result in the following:

- a. Demotion to a non-performing status within the Music Department.
- b. Failing grade for the period.
- c. Conference with parents.
- d. Expulsion from organization

I can be dismissed immediately for the following reasons:

1. Excessive unexcused absences from school.
2. GPA less than established limit.
3. Unacceptable absences from performances.
4. 'Electronic misbehavior' - please see back page
5. ACTION RESULTING IN OUT-OF-SCHOOL SUSPENSION.
6. ANY PARTICIPATION IN ALCHOL, DRUG RELATED ACTIVITIES, SMOKING AT SCHOOL OR MUSIC DEPARTMENT RELATED FUNCTION.

'Electronic Misbehavior' is defined as any use of cell phones, the internet, or other technology that publicly or privately degrades the image of the music department, its staff, or its members **IN ANY WAY**. This includes (but is not limited to) 'facebook' type pages, texting, emails, pictures, video etc.

Therefore, *Electronic Misbehavior* will not be tolerated and will result in immediate disciplinary action.

Parents and students are encouraged to read the school district's policy on Bullying as it pertains to 'electronic bullying.'

XX. Miscellaneous

a. Student Accounts and Fundraising

Like all school organizations, our budget relies on orchestra material fees and fundraising so we may be able to offer the best equipment, instruction, and educational excursions possible. Please carefully read the guidelines below, as they pertain to student accounts and fundraising.

- Student 'accounts' will display student debt and credit for (but is not limited to) material fees, uniform fees, instrument repair, and trip debt throughout the year.
- The student account is NOT a bank account.
- The purpose of orchestra/music department fundraisers is to help offset the students' debt listed above.
- Participation in fundraising is optional, but the monies raised will go into the students' account as a credit for debt, trips etc.
- Each fundraiser will state specifically what the money raised will provide (a specific trip, material fees...)
- All trips are OPTIONAL.
- If a student participates in a given fundraiser for a trip and still has outstanding orchestra fees, the monies raised will be deducted from the orchestra debt first.
- If a student fundraises over the amount of their expenses and has no orchestra debt, the surplus will roll over into the following school year. If the student is a senior or moves to another school, the remaining balance will be absorbed into the orchestra's general account.
- It is the sole discretion of the director to 'transfer' account credits from one student to another.

b. Field Trips

Field trips will be scheduled throughout the year to help achieve our learning objectives. Participation requirements include a minimum grade of C in their academic classes, good attendance, and no referrals for behavior- NO EXCEPTIONS! There may be financial obligations associated with the trip which will vary and will be the financial responsibility of the student.

c. Transportation

All events are scheduled well ahead of time, so transportation should be a non-issue. Please contact Mrs. Caballero so she can help arrange a car pool, if needed.

d. Debt List

If a student has an unpaid obligation for orchestra related costs, they will be placed on the school's debt list. We are well aware of how stressful financial obligations can be, especially with the current economic conditions. The primary purpose of the booster organization is to ensure the participation of all orchestra students. If you have financial concerns please contact Mrs. Caballero.

2011-2012 Orchestra Important Dates

| | |
|---|--|
| Performances (Concerts begin at 7pm) <ul style="list-style-type: none"> ➤ Fall Concert- Oct 18th ➤ Picture Day- Oct 20th ➤ MPA- November 17-18 @Brandon H.S. ➤ <i>Chamber</i> Twin Lakes Concert- TBA ➤ Winter Concert- Dec 12 ➤ Solo & Ensemble Concert- Feb 13 ➤ Spring Concert- May 17 | Booster Fundraisers <ul style="list-style-type: none"> ➤ Bake Sales- Oct 18, Dec 12, Feb 13, May 17 ➤ Booster Memberships-All year |
| Extra-Credit/Honors Deadlines <ul style="list-style-type: none"> ➤ All-State forms and \$35 fee due- Sept 2 ➤ All-State auditions Oct 1 ➤ All-County audition sign up- Oct 14 ➤ All-County auditions- Nov 30 ➤ Honors Portfolios due dates- Jan 6 and June 1 ➤ Solo & Ensemble forms due Jan 6 ➤ Master Musician exam-Oct 26/Feb 22 ➤ M.M. Portfolio due – Nov 11/Mar 16 | Student Fundraisers <ul style="list-style-type: none"> ➤ Sentry Event Ushering- All Year ➤ Yankee Candle-Sep 23- Oct 10 ➤ Program Ads- Oct 7, Dec 2, Feb 3, May 4 ➤ After-school concession stand |
| Field Trips <ul style="list-style-type: none"> ➤ Spring Trip to Gatlinburg- April 18-22 (tentative) | Orchestra Student Events <ul style="list-style-type: none"> ➤ Back to School Bash- Sept 16 ➤ End of the Year Banquet- TBA |
| Booster Meetings (Meetings begin at 7pm) <ul style="list-style-type: none"> ➤ 1st grading period- Sept 13 ➤ 2nd grading period- Nov 1 ➤ 3rd grading period- Feb 7 ➤ 4th grading period- Apr 3 | |

POST THIS PAGE ON YOUR FRIDGE!!!

Dates are subject to change.

Check www.bloomingleorchestra.org for updated calendars.



2011-2012 Anticipated Orchestra Expenses

| | |
|---|---|
| Material Fee | \$50.00 (covers MPA fees, music folder, cost of buying and copying music, technique book, and misc. classroom supplies, concert costs) |
| Boy's Uniform Fee | \$ 70.00 (Deposit of \$42.50 due Sept. 9. Balance due when uniforms arrive.) |
| Tux shirt* | \$14.00 |
| Tux Pants* | \$27.00 |
| Vest* | \$26.00 |
| Bow Tie* | \$3.00 |
| Tux Coat (chamber and symphony only) | \$70.00 |
| Girl's Uniform Fee (does not include hemming) | \$70.00 (Deposit of \$42.50 due Sept. 9. Balance due when uniforms arrive.) |
| Uniform Garment Bag | \$15 with new uniforms \$20 for only bag |
| Instrument Rental Fee | \$40.00 (Plus \$2.80 tax) <i>Payable to BHS</i> |
| All-State Audition Fee | \$35.00 |
| Solo Fee | \$10.00 |
| Ensemble Fee | \$8.00 per member |
| Orchestra T-shirt | \$10.00 (Free if Material Fee paid by Sep 2) |
| Spring Trip | \$500-600 (Estimated cost for hotel, travel, breakfast, lunch, dinner, entry fees, and t-shirt) |